



The Illinois AfterSchool Network (IAN) is pleased to announce its 33rd Annual Afterschool Spring Conference Celebration! The conference will be held on Saturday, April 27, 2019 at the Sheraton Hotel & Conference Center 3000 Warrenville Road, Lisle, IL.

Each year we seek qualified professionals to share their expertise with others. We are looking for hands-on, activity-based workshops for direct service staff as well as workshops for administrators, curriculum specialists, advocates, and other concerned parties. We are particularly interested in workshops that address the following: Social/emotional, development, guidance and discipline, program management, academic support, guidance and discipline, program management, academic support, science/technology, youth development, violence prevention, program sustainability and fundraising, advocacy, community building, and family engagement.

The workshop selection process will target the needs of the broadest range of afterschool programs including, but not limited to, family child providers, park districts, academic and tutoring, center-based (profit/non-profit), school-based, faith-based, Teen REACH and 21st Century Community Learning Center.

IAN will offer **FREE** conference registration for up to two presenters on the day of the conference. IAN will provide flip chart paper, markers, and a screen (if needed); however, handouts and all other audiovisual needs (including a LCD projector), are the responsibility of the presenter.

We encourage you to share your knowledge and expertise with participants at the IAN Spring Conference! To be considered as a presenter, please complete and submit the enclosed Request for Presenters form **and** a copy of your Training Bio no later than **Thursday, January 10, 2019**. Send materials to:

Ground mail: IAN Program Committee
2201 Toronto Road
Springfield IL 62712

Electronically: ianetwrk@att.net

Please contact the **IAN office at (217) 953-4620** or **fax (866) 717-4116** with questions. Feel free to share this letter and RFP with others who may be interested in presenting at the IAN Conference.

Presenters will be notified about the status of their submission by **Friday, February 1, 2019**. Thanks for your continued support of the Illinois AfterSchool Network. We look forward to working with you to make our 33rd annual conference celebration a **HUGE** success!

Sincerely,

Chair, Program Committee



Afterschool Spring Conference
Request for Presenters
April 27, 2019 Lisle, IL

33rd Annual Spring Conference Celebration!

Please print or type

Presenter

Name _____

Title _____

Agency _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Co-Presenter

Name _____

Title _____

Agency _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

If applicable, additional presenters should be listed on a separate page and include the information noted above.

Workshop Title _____

Workshop Description *(Provide a 30-word description of the workshop as it should appear in the program book. Description may be edited for space.)*

Learning Objectives: *After this session, participants will be able to:*

- 1 _____
- 2 _____
- 3 _____

Focus of the Presentation:

- Social/Emotional Development
- Guidance and Discipline
- Program Management
- Academic Support
- Youth Development
- Violence Prevention
- Program Sustainability
- Advocacy/Public Policy
- Family Engagement
- Evaluation/Assessment
- Best Practices
- Curriculum: _____(area)
- Other _____

Length of Workshop:

- Single session on Saturday (1.25 hours)

Target Audience:

- Afterschool and youth development staff
- Resource/Site Coordinators
- Project Directors/Program Managers
- Other _____

Room Set Up:

- Theatre Classroom Open Area

As a reminder, IAN will provide a flip chart and markers in all rooms. Please check the box if you will need a screen. Screen

Submission deadline for the RFP and Training Bio is Thursday, January 10, 2019.